



DIVISIONAL TRAINING CENTRE, ROHTAK

A UNIT OF HIPA, GURGAON

A Divisional Training Centre (DTC) has been set up at Rohtak covering all the five districts of Rohtak division i.e. Rohtak, Jhajjar, Sonapat, Panipat and Karnal districts. The Centre started functioning in March, 2009. Principal heads this DTC to implement the training activities under the overall supervision of Director, HIPA. The coverage of this DTC would include the officers and other employees of the Government and Boards & Corporations.

The objective of the DTC is to:

- Motivate the officers and officials and inculcate the spirit of efficiency amongst the employees.
- Provide in service training facilities so that they are able to process and assist the administration in the finalization of cases expeditiously in accordance with the provision of rules and instructions issued by the State Govt.
- Provide Knowledge and understanding of the pension and retirement benefit, pay fixation, financial rules, maintenance of GIS accounts, reimbursement of medi-claims, ex-gratia scheme, leave rules and other service matters etc.
- Provide computer training to the officials for their use in offices so as to smoothen and improve their working.

D N S Chahal,
Principal,
DTC, Rohtak